

# CCA FLOWCHART FOR RECRUITMENT

## **CCA Orientation/ Showcase(T4W1-2)**

Teachers will use presentations during assembly and recess to promote their CCAs



## **Selection of CCAs (T4W1&2)**

- Applications to be done on Asknlearn
- All P1 & P2 students to select 4 CCAs of their choice
- P2 students who are currently attending CCA this year and want to remain in that CCA should select that option as their 1<sup>st</sup> choice. (Priority will be given to them)
- Deadline for selection via Asknlearn 22 Sep 2017



## **Allocation of CCAs (T4W3-6)**

School CCA Committee will allocate students to one of their 4 choices



## **Allocation/ Selection Process**

- Allocation of CCAs is based on;
  - one of the 4 students' indicated preferences / choices
  - teachers recommendation based on students' potential
  - maximum number of members the CCA is permitted to recruit based on the safety of the students
- PE, Art and Music (PAM) teachers will also provide additional information/recommendations for students with sports or aesthetics talent.
- CCA teachers- in- charge & PAM teachers will review the overall allocation and make final recommendations where necessary.
- If the number of students interested in a CCA is overwhelming, trials and further selections tests will be conducted.



## **Announcement of Assigned CCAs (T4W7)**

Parents and students will be informed of their allocated CCAs via Asknlearn or through their Class Form Teachers. Students only attend CCA from Term 1 Week 2 (2018)